

The Llewellyn School and Nursery

INTIMATE CHANGING & NAPPY POLICY

CHAIRPERSON: SARA LLEWELLYN

DATE AGREED: 22 FEBRUARY 2017

DATE OF NEXT REVIEW: 22 FEBRUARY 2018

ALL, STAFF HAVE ACCESS TO THIS POLICY AND SIGN TO THE EFFECT THAT THEY HAVE READ AND UNDERSTOOD ITS CONTENT

The Llewellyn School and Nursery

Intimate Changing, Nappy changing and Toileting Policy

Intimate changing, nappy Changing and Toileting Policy. No child is excluded from participating in Louie's helping Hands who may, for any reason, not yet be toilet trained and who may still be wearing nappies regardless of age or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time. We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental support of adults.

All children are treated with dignity, care and compassion during nappy changing/toileting. Staff will ensure this time is relaxed; they do not make negative comments about nappy/potty/toilet contents.

Louie's Helping Hands aims to provide the opportunity for all children to use the toilet independently and to provide assistance for children who require it. Where children are in pull-ups, we will remind them at frequent intervals to use the toilet. If a child is in nappies, these will be changed as necessary.

Procedures for children that are toileting or potty training, at Louie's Helping Hands we will maintain each child's privacy.

All staff are familiar with the hygiene procedures and carry these out when toileting children. During toileting staff will interact with the child, and if upset will reassure and comfort them. They will praise them verbally throughout the experience.

Staff will wear protective gloves and apron when supporting children during toileting. These will be disposed of after each use.

Children will be shown the toilet areas before they actually need to use them, to help promote confidence and familiarity in a new environment. Louie's Helping Hands staff will remind children to use the toilet/potty regularly with the aid of BSL sign and using P.E.C.S Potties are available for children too small to use the toilet or those who feel more confident using a potty.

Toilet and flush handle is wiped down with antibacterial wipes/spray after each child has used the toilet or potty. All children will be encouraged to adopt good personal hygiene by washing their hands properly using the high / low sink. Louie's Helping Hands will provide visual reminders to show good hand washing practice.

All Staff will wash their hands with hot, soapy water and dry on disposable towels immediately after completing task. Activities and routines will also include reminders about the need for good personal hygiene.

Only staff members with Criminal Records Bureau (CRB) Enhanced Disclosure clearance will undertake toileting duties. Parents are requested to send a bag containing a clean change of clothes for their child in case of accidents. These clothes will only be used for that child.

This policy was adopted by: Louie's Helping Hands	Date: 01 st July 2016
Reviewed on: 20 th February 2017	Signed: S J Llewellyn
To be reviewed: 20 th February 2018	